



PINES LAKES ELEMENTARY SCHOOL

ARRIVAL AND DISMISSAL PROCEDURES- PreK & VPK

FYI: PARENT & VISITOR PARKING is only available in the North parking lot- enter from Johnson Street

****** ALL students must be in their classroom by 7:50 am. It is recommended that PreK cars enter the carline no later than 7:40 to ensure your child is on time******

ARRIVAL: *accessed from Johnson Street*

- Students may begin arriving at the PreK doors in the North parking lot off Johnson Street starting at 7:20. Staff supervises arrival from 7:20-7:50 am.
- Since staff are not permitted to assist with getting students in/out of vehicles, parents are asked to do so and a PreK staff member will meet your child on the curb to escort them to class.
- Please be on time! Students who arrive after 7:50 a.m. will be recorded as tardy and must be escorted into the office by a parent. Please be patient as a staff member will have to be called out of class to escort your tardy child.

DISMISSAL: *accessed from Johnson Street*

- Only students whose cars drive through the carpool lane are dismissed as car riders.
- Cars should pull all the way forward.
- Remember to display the school-issued nametag with your child's name on your passenger side sun visor before entering the carline.
- Staff will walk your child along the curb next to your vehicle when it's time for the student to enter. Since staff are not permitted to assist students getting into their vehicles, parents are asked to quickly assist them and safely secure them before departing.
- Students are dismissed at 1:50 p.m. and must be picked up promptly.
- For safety purposes, no parents are permitted to walk up to carpool or to walk onto the curb where the car riders are seated.
- Older siblings or other students that go home with a PreK car rider should be dismissed to PreK carpool. Please put this request in writing to your older child's teacher. All students who go home in the same vehicle should be seated at carpool together.

➤ **WALKERS/BIKE RIDERS**

- Please speak with your child's teacher for specifics if you are considering having your PreK student dismissed as a walker or bike rider.

➤ **BUS RIDERS**

- These students are officially assigned a Broward County School bus or are enrolled at a private after school care that provides transportation. They are escorted to the bus loop to load the buses. No parent drop-off or pick-up is permitted in the bus loop. Bus riders are checked off on a list during bus arrival and dismissal.

➤ **AFTER SCHOOL CARE**

- These students are registered in the on-campus after care program provided by the YMCA. Aftercare parent pick-up is in the north lot (Johnson Street). Be sure to follow pick-up procedures designated by the YMCA staff.

*So that we can properly supervise our students,
school staff will redirect parents not following our arrival and dismissal procedures.*

*Thanks in advance for helping us ensure the safest and quickest way
to allow our PreK students to enter and exit campus each day.*